COMPLIANCE MANAGEMENT SYSTEM DEMONSTRATION
City of Lincoln, NE

MECC 2022

INTRODUCTIONS

- Tina Baker: Facilities Operations Coordinator, Lincoln Solid Waste Management (lincoln.ne.gov/City/Departments/LTU)

  - Regulatory compliance coordinator

  - 20+ years in solid waste operations

- Joe Tell: Principal, KTL (goktl.com)

  - EHS management and compliance consulting services

  - 25 years with industry, government, and university clients

CITY OF LINCOLN SOLID WASTE

- Bluff Road Municipal Solid Waste Landfill

- North 48th Street C&D Landfill

- Residential and business recycling and composting

- Waste reduction goals and innovative technologies

- 30+ employees

- Serving community of ~320,000 residents and businesses

- Major compliance program areas include Title 132 Operating Permit, Title V Air Permit, Industrial Storm Water General Permit, Wastewater Management

lincoln.ne.gov/City/Departments/LTU/Utilities/Solid-Waste-Management
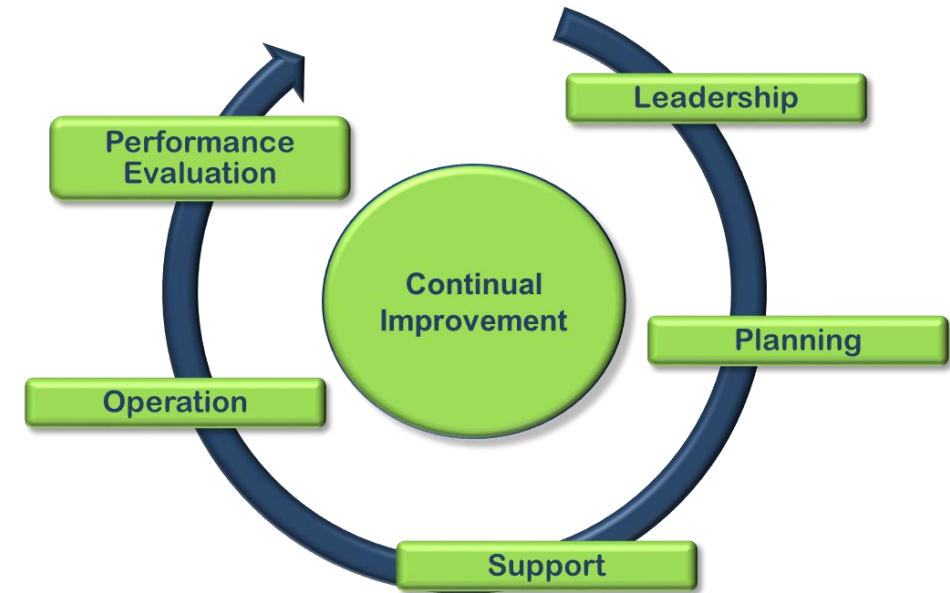
LOOK FAMILIAR?

CHALLENGES

- Complicated regulatory requirements

- Limited resources (staff, budget, time)

  - Easy to lose knowledge when people leave

  - Hard to find qualified replacements

- Data management burden: "death by 1,000 spreadsheets"

- If it's not documented, it's not done!

- Expensive and complicated software

APPROACH

- Use a formal management system approach: Plan – Do – Check – Act (PDCA)

- Get management support – this is key!

- Identify and understand requirements

- Define roles and responsibilities

- Leverage cross-functional teams

- Monitor performance

- Leverage appropriate/available IT tools…

MICROSOFT 365® TOOLS

- Low-cost, in-house platform supported by most IT departments
- Familiar Microsoft tools
- Webpages, documents, data, dashboards in one platform
- Easy to integrate existing data
- User-customized with web browser

KEY FEATURES

- Simplify data entry with mobile forms

- Easily modify back end – no programming required

- Track requirements and tasks

- Send/receive email notifications

- Upload and manage associated documents, data, and records

- Get real-time, interactive reports with dashboards

EXAMPLES – LIVE DEMONSTRATION

BENEFITS

- Simplify management of compliance requirements and task assignments

- Capture institutional knowledge to ensure operational continuity/sustainability

- Easily retrieve records

- Prepare for regulatory inspections

- Improve compliance!

QUESTIONS?

CONTACT US

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